NEW PROCEDURES FOR CAR RIDER DROP OFF AND PICK UP

The previous administration of Summit Elementary School had been communicating with our School Resource Officer to develop procedures to ensure a safe and time efficient drop off and dismissal. As the 15-16 school year begins, those procedures will be in place. Your patience, support, and cooperation are greatly appreciated. Please read the information below carefully and view the map on the back of this page. We are available to answer any questions you may have. The safety of all students is our priority.

MORNING DROP OFF:

Students cannot be dropped off before 8:20. Vehicles may choose to line up before 8:20 but students are not allowed be dropped off before 8:20.

All cars entering from Countryside Lane will be guided by cones through the first parking lot to the right. The line of flow will then move up to the first traffic circle. When entering the circle cars will be directed into one lane. CARS MUST STAY IN THE LINE OF TRAFFIC. PLEASE DO NOT PASS OTHER CARS AND/OR LET STUDENTS OUT OF CARS BEFORE ENTERING THE CIRCLE. Staff will be present to assist students exiting cars. Adults are asked to remain in the car at all times in order to expedite the flow of traffic. We welcome all families to park and enter through the office if you need to enter the building.

AFTERNOON PICK-UP:

ALL FAMILIES THAT WILL PICK UP STUDENTS AT ANY POINT IN THE SCHOOL YEAR (NOT JUST ON A REGULAR BASIS) IN THE PICK UP LINE WILL NEED A SUMMIT ELEMENTARY CAR WINDSHIELD ID. Families may visit the library during the meet the teacher event on Friday, July 31st to obtain as many car IDs as they need for all their vehicles and/or families members who may assist with picking up students. Car IDs are available in the front office at all times during the school year. When families arrive to pick up students, they will use the same entry route through the first parking to flow up to the first circle. Please have your car windshield ID prominently displayed in the bottom right corner. As you approach the first circle, cars will be guided into two lanes as a staff member radios the names of students who have cars waiting for them. Once all cars have stopped students whose names have been announced will be supervised as they enter waiting cars. When the lanes are free of students, the cars will be allowed to exit and the next flow of cars will enter into the two available lanes.

We realize that these new procedures may require additional patience from families. Our belief is that as the procedures become more familiar for students and families, the process will be safe and efficient for everyone. We appreciate your support, communication, and patience. The diagram on the back will provide additional details. Please contact us with questions or concerns.
NEW PROCEDURES FOR CAR RIDER DROP OFF/DISMISSAL

1. Go to Summit Elementary School and get a car windshield family ID.
2. Place car ID in the right corner of windshield when arriving to pick up students in the afternoon.
3. Follow new traffic flow procedures when arriving for morning drop off or afternoon dismissal.