



Arlington Elementary School School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Entrance	All entrances utilized will have sanitizing mats for students to wipe their shoes when they enter the building. Will continue to use separate entrances for car riders/walkers and bus riders and times will be staggered to support social distancing.
Main Office	All students will be required to have a face coverings on during the school day. Teachers and staff will be at the entry doors to the school upon arrival and will distribute the masks to those that do not have any when they arrive. Teachers will contact the main office and notify administration if masks are needed for students in the class. School wide procedures will be taught through video and display on signs about proper mask use. Families will need to use the intercom system in the front entryway to communicate with the front office. If a student is sick and a parent is picking them up from the nurse's station, the student will be escorted to the families in the entryway where they can sign their child out. Any materials that are dropped off for students will be collected by the office or custodial staff wearing gloves and delivered to the classroom using gloves. Families needing to meet with Mr. Heath can call or email and we will schedule a virtual meeting/phone call/email.
Restrooms	Students will maintain appropriate social distancing in the restrooms. There will be social distance markers on the floor for students to monitor their proximity in the restrooms, as well as signs to help remind students about proper handwashing. The restrooms will be cleaned throughout the day by custodians, and thoroughly cleaned and disinfected each evening.
Hallways	Social Distance markers will line the hallway and student paths. Directional arrows will show students the proper traffic flows within the building. All students must walk on the markers and maintain appropriate social distancing at all times. The markers will move through the entire school building this will allow for the one way flow of traffic until you get to your specific location.
Classrooms	We will remove all items from classrooms except desks, chairs, iPad charging cart, and teacher desk and chair. We will store any other large school owned items and all staff will take home any personal items of size. We anticipate our class sizes being 17-23 students. With our square footage we can host 23 students and one teacher at 900 sq feet. Supplies will not be shared between students and outdoor spaces will be utilized for instruction when possible.
Cafeteria	Students will have food delivered from the cafeteria to their classroom in the forms of a "Grab and Go" breakfast and or lunches. Students will eat lunch and breakfast in their classrooms. If a classroom has a student with a life threatening allergy, accommodations will be made to ensure their safety and well-being. Students will be eating at individual desks, socially distanced to ensure no cross contamination occurs.
Gym	PE class will take place outdoors as much as possible.
Water Fountains	Water fountains will be turned off throughout the building. Students will use water bottle filler stations and sinks in classrooms to access water. If a student does not have a water bottle or forgets their water bottle, the teacher can call the office and one will be given to the student.
Library	in order to minimize students from different grade levels interacting in the same space over the course of the day, students will not go to the library. The librarian/media specialist will go to individual classes so students can still have library time each week. Students will be able to choose and check out books via our online system. Books will be delivered to them in their classrooms. After return, books will not be put back into circulation for at least 24 hours.



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Arrival	Arrival for car riders and walkers will begin at 8:30, buses at 8:45, and possibly another wave of arrival if bus routes are staggered. Dismissal at 3:30 for car riders and walkers. This will allow for social distancing with staggered release times. One modification to arrival procedures, will be one bus allowed to release students off the bus and into the building at a time. Car riders/walkers continue to use separate entrance, adult on duty will assure social distancing of students. breakfast will be grab and go to allow SAC their space in the cafeteria, recess will be in four separate outside spaces.
Dismissal	Students will be staggered out of the building at the following times: 3:30-3:45- Car Riders and walkers- students will wait on designated markers to ensure social distancing during this transition. 3:45-4:00- Bus- students will be dismissed, one bus at a time from their classroom.
Breakfast	Breakfast will be grab and go to allow SAC their space in the cafeteria,
Lunch	Lunch schedule will be more staggered to allow for social distancing (eating in classrooms).
Snack	Snacks will be permitted and determined by the classroom teacher on a case by case basis taking into account students with food allergies. Please do not bring any snacks into the classroom until the teacher has discussed with the class if snacks are permitted and or which ones will be allowed or provided.
Recess	Students will be at recess with their grade levels, and each class will have a designated area to play during recess. We have a large playground space, and each classroom will play with their individual class in designated areas. Classes will enter and leave the playground at staggered times and different doors. Classes will go out for recess after hand washing and ensuring appropriate social distancing. All students must maintain social distance during recess and stay in their zones. Sports equipment will not be used on the playground. Playground equipment will be used as long as students have washed hands at the portable sinks and students maintain social distancing. Students will wash hands again upon entering the classroom after recess.
Specials	Special Area teachers will come to the classrooms to teach the students. PE will take place outside or in the gym or classroom if we have inclement weather. Students will use their own supplies for Art class. Music will come to the students' classroom and Library books will be delivered to classrooms.
Intervention	We will align the schedule to allow Title staff to provide support during classroom 90 min blocks and math blocks. With a standardized schedule we will be able to align supervision with our support staff and push in instructional time with special education staff.
Library Book Distribution	Our library will not be open for students to browse for books. Library books will be brought to the classes. Our intermediate students will order books through our online checkout system and then the book will be delivered to their classrooms. Students will not share books in the classroom, and when students are finished with a book, they will put it in a return basket in their classroom. Books will sit for 24 hrs. before they are returned to the shelf.
Beginning Band	This program will be offered virtually first semester.



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Strings/Orchestra	This program will be held virtually first semester.
Choir	Any choir program will be offered virtually first semester.
Clubs & Extracurricular Events	Any clubs will be offered virtually first semester.
Visitors	Following corporation procedures, no visitors will be allowed in buildings. They may wait in the front vestibule and communicate via the phone available to them. Meetings with administration and teachers can be arranged virtually/by phone/or email.
Guest Teachers	Guest teachers will check in to the office and will be escorted to their assigned rooms. Guest teachers will be trained and updated on current policies and safety protocols for the school.
Lunch Coverage in Classrooms	Staff, special area teachers, and administration will supervise students during their lunch time in the classroom.
Handwashing Schedule	Students will wash hands upon entering their classroom, after all transitions, and periodically throughout the day. Handwashing best practice will be regularly reviewed with students. Posters will be put up by all sinks reminding students how to wash hands and the importance of it.
Other Information	Arlington will hold a virtual version of Meet the Teacher Night and Open Houses. (More information on this will come out later to families.) Teachers are encouraged to take their classes outside often throughout the day.
Self Screening	<p>Every family must complete a daily self screening of each child.</p> <ul style="list-style-type: none">● Fever (100.4 degrees Fahrenheit)● Chills● Cough● Shortness of breath or difficulty breathing● Fatigue● Muscle or body aches● Headache● New loss of taste or smell● Sore throat● Congestion or runny nose● Nausea or vomiting● Diarrhea <p>Parents should inform the school principal if a student is experiencing symptoms related to COVID-19 and the student should not report to school. Then contact your medical provider to rule out COVID-19.</p>
Facial Coverings	<p>Facial Coverings are required for students and staff throughout the school day. Facial Coverings may only be removed under the following conditions:</p> <ol style="list-style-type: none">1. During breakfast/lunch, if students are social distanced of six (6) feet or more2. During outdoor recess, if socially distanced of six (6) feet or more3. During a maximum of 3-5 minute break, if socially distanced of six (6) or more feet, with all desks facing the same direction.