



**MONROE COUNTY**  
**COMMUNITY SCHOOL CORPORATION**  
**ENGAGE. EMPOWER. EDUCATE.**

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March 9, 2020

Families of MCCSC,

As Spring Break approaches, we wanted to remind you of the following guidance from the Centers for Disease Control (CDC) regarding the coronavirus (COVID-19).

The safety and security of every students and staff member is our top priority. As a reminder, we are in close contact with the Monroe County Health Department (MCHD), Indiana Department of Education and Centers for Disease Control (CDC) for direction on the coronavirus (COVID-19).

**Hygiene:**

- Wash your hands for at least 20 seconds or use hand sanitizer after eating, using the restroom, coughing, sneezing, or touching your face.
- Cover your coughs and sneezes with a tissue or your sleeve. Throw away the tissue and then properly wash or sanitize your hands (if soap and water is not available, use hand sanitizer with at least 60% alcohol).
- Discourage touching your face, sharing drinks, food, and facial products.
- Discourage handshaking, high-fives, and other forms of close contact.
- Practice social distancing from sick individuals of 6 feet.
- Stay home when you are sick
- Wash/sanitize hands after handling money  
<https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>

**Cleaning:**

Utilizing disinfectant cleaners such as sprays and wipes, following the directions on the product regularly cleaning frequently touched surfaces such as:

- counter tops
- light switches
- tabletops
- doorknobs
- bathroom fixtures
- toilets
- phones
- keyboards
- tablets
- bedside tables
- steering wheel

In addition, please find information about the coronavirus forwarded by the [Monroe County Health Department attached](#). Wishing you and your family, a restful, productive and healthy spring break!

Professionally yours,

Dr. Judith DeMuth  
Superintendent