



# The Academy of Science & Entrepreneurship School Opening Plan- Fall 2020

Schedule	What Will It Look Like?
5 Day In-Person Schedule	<p>Students will follow their current four period plus Symposium Period/Advisory schedule with Monday &amp; Wednesday as Blue days, Tuesday &amp; Thursday as Green days, and Fridays alternating Blue and Green.</p> <p>Classes will be relocated as needed to maximize social distancing opportunities.</p>
Online Schedule	<p>Students will receive recorded instruction, lessons and work via Canvas from their assigned teachers.</p> <p>Students will maintain their classes/teachers within their current schedule. Current schedules can be viewed in Skyward Family/Student Access.</p> <p>Teachers are teaching in-person and online concurrently. Teachers will respond within 48 hours to inquiries from online students.</p>
Weekly Syllabus/Planning	<ul style="list-style-type: none"> <li>-For consistency of all courses and learning options, teachers will develop/publish a weekly plan on Canvas including assignments, assessments, etc.</li> <li>-In the event of any short/long term closings, this will allow for consistent and equitable instruction.</li> <li>-Teachers will create an awareness of when recorded lessons will be available per class.</li> </ul>
Hoosier Hills	<ul style="list-style-type: none"> <li>-Hoosier Hills students will attend Hoosier Hills 5 days/week in person during that portion of their schedule.</li> <li>-Students may attend Hoosier Hills in person and online for ASE classes. Choose online in the registration.</li> </ul>
Ivy Tech Release	<p>Students taking classes at Ivy Tech Bloomington will continue to have release time. Please see current schedule in Skyward/Family Access.</p>



# The Academy of Science & Entrepreneurship School Opening Plan- Fall 2020

<b>Area/Event</b>	<b>What Will It Look Like?</b>
Self Screening	<p><b>Every family must complete a daily self screening of each child.</b></p> <ul style="list-style-type: none"><li>● Fever (100.4 degrees Fahrenheit)</li><li>● Chills</li><li>● Cough</li><li>● Shortness of breath or difficulty breathing</li><li>● Fatigue</li><li>● Muscle or body aches</li><li>● Headache</li><li>● New loss of taste or smell</li><li>● Sore throat</li><li>● Congestion or runny nose</li><li>● Nausea or vomiting</li><li>● Diarrhea</li></ul> <p>Parents should inform the school principal if a student is experiencing symptoms related to COVID-19 and the student should not report to school. Then contact your medical provider to rule out COVID-19.</p>
Facial Coverings and Hand Sanitizer	<p>Facial coverings will be required at all times (enter/exit building, classrooms, hallways and bathrooms) with teachers providing 3-5 minute breaks when students are seated in a forward facing pattern and are socially distanced in the classroom.</p> <p>Refusal to wear a facial covering will result in removal from the class for the day (and participate in class via our online learning management system).</p> <p>Hand sanitizers are located inside each classroom and in various locations in hallways throughout the building. Proper hand washing will be scheduled multiple times throughout the day with sinks available in lab areas for easy access.</p>



# The Academy of Science & Entrepreneurship School Opening Plan- Fall 2020

<b>Area/Event</b>	<b>What Will It Look Like?</b>
Entrance	<p>Social distancing signage and cones will lead up to the main entrance. All students &amp; staff will use the front entrance. Sanitation mats will be in place at the entrance. The entrance will remain secure with individuals using the intercom to communicate with the office. The building will remain closed to all visitors. If an item needs to be dropped off, the administrative assistant will come to the front entrance to accept the item.</p>
Main Office	<p>Main Office can be reached by calling (812) 330-2480. Visitors will not be allowed into the building for the protection of our students, staff, and community members.</p> <p>Meetings will be held virtually through Microsoft Teams, Zoom or Google Meet.</p> <p>Doors to the main office will be closed. Students may sign-up virtually or outside of the office for an appointment with the counselor or the principal. There will be signage on the floor outside the doors where students may stand to ask permission to enter.</p> <p>Only one student will be permitted inside the office at a time.</p>
Restrooms	<p>Restrooms will not be used during passing period.</p> <p>Students will go directly to class and request a pass for the restroom. Hooks will be placed outside restroom door. Number of hooks indicates occupancy number. Students will hang their pass on one of the hooks to notify other students whether or not the restroom is at full capacity.</p> <p>If the restroom is at capacity, students will wait outside the restroom door. There will be social distancing markers to indicate where students should wait. If there is an emergency, students may use the nurse's office restroom. Restroom passes will be disinfected upon return to the classroom.</p>
Hallways	<p>Hallways and stairwells will have directional arrows and social distancing markers. All transitions between classrooms will be one-directional in a counterclockwise direction. Students will be prompted and reminded to depart classrooms to the right and proceed to the next class keeping 6 ft of distance. The main staircase will be used for up traffic only, and the back staircase will be down traffic only. Teachers and administrators will monitor movement to ensure social distancing.</p>



# The Academy of Science & Entrepreneurship

## School Opening Plan- Fall 2020

<b>Area/Event</b>	<b>What Will It Look Like?</b>
Classrooms	All classes are 20 students or less, and we will leverage our project-based, cross-curricular approach to keep students in cohorts. 50% of instruction for freshmen and sophomores will be with a cohort (approximately 15 students) during AM classes, and in small elective classes in the afternoon. Juniors & seniors are in one of three cohorts: classes at ASE, Hoosier Hills, or Ivy Tech with small, elective classes in the afternoon. Students will have individual desk space (most desks will be 2.5'x5.5') and will be placed to maintain social distancing. All students will face the same direction, and the teacher will have a designated instructional space. Please see website for classroom maps.
Classroom Materials	Students will not use shared classroom materials. Classes that require course specific materials (e.g. art classes, science labs) will provide individual kits for each student; materials will be properly sanitized in between uses.
Cafeteria	The cafeteria will have individual desk seating with 6ft of distance between all students. We will serve breakfast in the morning, and have two lunch periods. The maximum number of students at lunch will be 60 students. The lunchline will be clearly marked with social distancing markers. If the weather is appropriate, 40-50% of the 60 students at lunch will eat outside in the front of the building. The outdoor pavilion will be marked for social distancing. The cafeteria will be disinfected after breakfast, and after each lunch period. When not serving breakfast or lunch, the cafeteria will also be used for students in Personal Resource Time.
Water Fountains	Water fountains will be turned off. Students may bring water bottles from home. Students may refill personal water bottles at the designated water bottle filling station.
Handwashing Schedule	Students will proceed directly to wash hands at an assigned location upon entering the building. Hand sanitizing will be available at the entrance to all primary classrooms and enrichment areas. Students will rotate to handwashing stations with social distancing prior to lunch and will wash hands when finished eating. Students will wash hands/sanitize before leaving the building as well. Proper handwashing signs will be posted above all sinks.



# The Academy of Science & Entrepreneurship

## School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Arrival	<p>Breakfast beginning at 7:40 am.            Parent/Guardian drop-off: 7:55 am            Student Drivers: 8:00 am</p> <p>Two buses will arrive coming from BHSN and BHSS and will be staggered due to travel distance.            Students will enter the building following marked, socially-distanced pathways.            Students will receive/secure facial coverings before entering the school and proceed to a designated hand-washing station promptly upon entering the building.            If eating breakfast, students should enter the marked cafeteria line. Students will report to the cafeteria if eating breakfast; those who are not eating breakfast will proceed to their first period class where social distancing will be monitored by the teacher.</p>
Dismissal	<p>Bus Riders will be dismissed at 2:30 to wash hands in a designated location prior to boarding the bus.            All other students will be dismissed after the busses depart at 2:40</p>
Breakfast	<p>Grab and go breakfast will be available in the cafeteria upon arrival. Students will eat at socially-distanced, individual desks.</p>
Lunch	<p>Grab and go lunch will be available and students will eat in the cafeteria at individual desks or outside. All students will wash hands at an assigned location prior to and after eating lunch.</p>
Lunch Coverage	<p>Lunch will be served in the cafeteria. Students will eat in the cafeteria or outside. Both areas will have supervision.</p>
Electives	<p>Elective classes will follow the same social distancing procedures as core courses.</p>
Intervention	<p>Intervention classes will maintain social distancing within the primary classrooms.</p>
Clubs/ Extracurricular Events	<p>When possible, all clubs will meet virtually. Otherwise, they will follow all social distancing and facial covering guidelines per MCCSC.</p>



# The Academy of Science & Entrepreneurship School Opening Plan- Fall 2020

<b>Area/Event</b>	<b>What Will It Look Like?</b>
Visitors	Follow corporation procedures. No visitors will be allowed in buildings. They may wait in the front vestibule and communicate via the phone available. Meetings with administration and teachers can be arranged virtually.
Guest Teachers	Guest teachers will follow the same protocols as MCCSC staff. They will check in and receive their appropriate materials for the classroom and have required protocols explained.
Other	There will be no changes to the master schedule at this time. We are dedicated to maintaining high-quality, project-based learning experiences for our students. In order to do so and maintain social-distancing guidelines, students and teachers will leverage Canvas, Microsoft Teams, Google Meet, and other online instructional tools and web-based apps to create a virtual collaborative environment that is utilized both during and after class.
Facial Coverings	<b>Facial Coverings are required for students and staff throughout the school day. Facial Coverings may only be removed under the following conditions:</b> <ol style="list-style-type: none"><li data-bbox="410 1203 1528 1286">1. During breakfast/lunch, if students are social distanced of six (6) feet or more</li><li data-bbox="410 1296 1528 1335">2. During outdoor recess, if socially distanced of six (6) feet or more</li><li data-bbox="410 1344 1528 1420">3. During a maximum of 3-5 minute break, if socially distanced of six (6) or more feet, with all desks facing the same direction.</li></ol>