



Rogers Elementary School School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Entrance	<p>Door 1 - Office Entrance- is the main Elementary entrance. Door 9 - Bus entrance. Walkers and car riders will enter through door 1. Parents will not enter the building and will say their goodbyes to their child outdoors or in the car, curbside, if a car rider. Beginning at 8:30, students will arrive at staggered times between 8:30 and 8:45 for walkers and car riders with the last name starting with initials A-M and come through Door 1. Students will come into the building at a socially distanced 6ft. following the floor markings and proceed to their assigned classroom. Buses will drop off students at Door 9 one bus at a time and students will walk down the hall to their classroom, maintaining social distancing along with way. Walkers and car riders with the last names with the initials beginning N-Z will come to school between 9 and 9:15 am and enter Door 1 and follow the same procedure described above. All students will enter the school, use hand sanitizer, then go to their assigned classrooms, place personal items at their desk, and wash hands in the classroom sink before returning to their desk. All entrances utilized will have sanitizing mats for students to wipe their shoes when they enter the building.</p>
Main Office	<p>Anyone entering the office will wear a facial covering. Staff and student traffic within the office will be minimized. If someone needs the assistance of Mr. Conrad, the classroom teacher will call the office and he (or a designee) will go to the classroom, as available. Visitors/Families will remain in the vestibule and use the intercom system to communicate with the front office. If a student is needing picked up for an appointment or from the nurse's station, they will be escorted to meet their family member who will sign their child out from the vestibule. Any materials that are dropped off for students will be collected by the office staff wearing gloves and delivered to the classroom using gloves. Visitors/Parents who wish to meet with Mr. Conrad or the classroom teacher, can do so by appointment through a virtual meeting/phone call/email.</p>
Restrooms	<p>Students will go to the restrooms closest to their classroom/or assigned restroom, unless they are in a different section of the building. They will maintain appropriate social distancing in the restrooms and while waiting. Times will be designated for each class throughout the day to help with the restroom and handwashing flow for classrooms. There will be social distance markers on the floor for students to monitor their proximity in the restrooms, as well as signs to help remind students about social distancing and proper hygiene.</p>
Hallways	<p>Social Distance markers will line the hallway and student paths. All students will walk on the markers and maintain appropriate social distancing at all times. The markers will be located through the entire school building and will allow for traffic to flow on the right side of hallways in a single direction.</p>
Classrooms	<p>Classrooms will have a maximum number of students based on the classroom square footage so that all students are socially distanced at 6ft. The average regular classroom should have no more than 20 students. If after enrollment numbers are collected and if grade levels require larger classroom numbers than allowed, an additional classroom space will be created as deemed necessary. This will be used to help socially distance students. This room will be supervised by the classroom teacher, administration, our instructional coach, Special Ed/ENL staff, and preventionists. Students in the additional classroom will be working on the same content each day as their peers in the classroom. Students would be in the additional grade level classroom just one day a week and will rotate with their classroom peers. Classrooms will be encouraged to hold classes outdoors in designated areas, weather permitting, to provide additional social distancing measures. School supplies will not be shared between students.</p>



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Cafeteria	In most cases, students will have food delivered from the cafeteria to their classroom in the forms of a "Grab and Go" breakfast/ lunch. Students may eat breakfast in the cafe' if social distancing can occur. Students will enter, wash hands, and retrieve their breakfast and eat at a designated location, or in the classroom as appropriate. Lunches will be in their classrooms, outdoor, or in the cafe' at designated distancing as appropriate. If a classroom has a student with a life threatening allergy that class may eat in the cafe at appropriate social distances in order not to contaminate the classroom. A location separate from the classroom may be established for an allergy free zone, with the classroom being sanitized prior to the student returning. Specific decisions will be made based on specific needs.
Gyms	Gym classes will be held outdoors, weather permitting, or in the classrooms during scheduled PE times. The gym/cafe' may be used for purposes that will provide another location other than classrooms/outside for an alternative, providing social distancing and safety protocols are followed.
Water Fountains	Water fountains will be turned off. Students should bring water bottles (filled) from home. Staff will allow for students to go to the water filling stations to fill their bottles during designated breaks or as necessary. If a student does not have a water bottle, cups and/or bottles will be provided for them.
Library	Library classes will be held in the classroom or outside, weather permitting. The media specialist will establish a system for providing instruction during scheduled library times, as well as library materials. The use of library materials will follow the safety protocols established for safe handling and circulation. The Library may be utilized as an additional classroom, should that be necessary.
Arrival	The arrival procedures will align with Binford Elementary arrival plans to accommodate shared families. Students will arrive at staggered times between 8:30 and 8:45 for walkers and car riders with the last name starting with initials A-M and come through Door 1(main office). Students will come into the building at a socially distanced 6ft. following the floor markings and proceed to their assigned classroom. Buses will drop off students at Door 9 one bus at a time and students will walk down the hall to their classroom, maintaining social distancing along the way. Walkers and car riders with the last names with the initials beginning N-Z will come to school between 9 and 9:15 am and enter Door 1 and follow the same procedure described above. All students will enter the school, use hand sanitizer, then go to their assigned classrooms, place personal items at their desk, and wash hands in the classroom sink before returning to their desk.
Dismissal	Dismissal will begin at 3:15 and will again be coordinated with Binford Elementary. Car riders (3:15-3:30) will be dismissed from the classrooms at socially distanced spaces(designated waiting areas may be created to expedite the dismissal process -following distancing protocols). Families who have children in rooms 3-12 and choose to be a car rider, will be released through door 6 (staff parking lot) as their ride arrives. Families with siblings at Binford or assigned to rooms 13-18 and choose to be a car rider, will be dismissed from the classrooms at socially distanced spaces(designating waiting areas may be created to expedite the process-following distancing protocols) through door 1 as in previous years. This separation of car pick up is to help alleviate traffic issues on 2nd Street. During bus dismissal one bus at a time will be dismissed from the classrooms to walk to the bus following social distancing protocols. Walkers will be dismissed last (3:45-4:00) by room numbers and leave through respective doors at the end of each hallway. Rooms 3-12 will use door 4 and rooms 13-18 will use door 2. Parents will be asked to follow social distancing and remain in the designated locations for safe dismissal. Supervision will be in place at all dismissal locations.



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Breakfast	In most cases, students will have food delivered from the cafeteria to their classroom in the forms of a "Grab and Go" breakfast. Students may eat breakfast in the cafe' if social distancing can occur. Students will enter, wash hands, and retrieve their breakfast and eat at a designated location, or in the classroom as appropriate.
Lunch	In most cases, students will have food delivered from the cafeteria to their classroom in the forms of a "Grab and Go" lunch. Lunches will be in their classrooms, outdoor, or in the cafe' at designated distancing as appropriate. If a classroom has a student with a life threatening allergy that class may eat in the cafe at appropriate social distances in order not to contaminate the classroom. A location separate from the classroom may be established for an allergy free zone, with the classroom being sanitized prior to the student returning. Specific decisions will be made based on specific needs.
Snack	Individualized snacks will be provided by the parent following the guidelines established on the Rogers "approved snack list". This list, which must be followed for the safety of students/staff, will be accessible from the teacher and on our website.
Recess	Students will be at recess with their class and maybe at the same time as another class or two. Supervision will be handled by a classroom teacher based on their schedules and/or supported by additional staff as necessary. The recess schedule will be created to maintain social distancing and designated areas as students are to play with those students within their own class. Classes will enter and leave the playground at staggered times. Classes will hand wash prior to going to and upon returning from recess. The playground will be sectioned off into zones and these zones will be rotated weekly. All students must maintain social distance during recess and stay in their zones. Personal/class sports equipment will not be used on the playground. Playground equipment will be used as long as students have washed hands before recess in the classroom or at the portable sinks and students maintain social distancing. Equipment to be sanitized daily as per maintenance protocols.
Specials	Special Area teachers - Art, Music, PE, Library, Spanish, will come to the classrooms to teach the students. Classes may remain in the classrooms or go outside when appropriate. PE will take place outside but may move back into the classroom if we have inclement weather. Students will use their own supplies for Art class. Music will come to the students' classroom and we are looking into an option for each student to have an individual rhythmic instrument.
Intervention	Instructional Coach and Preventionists will continue to support students and teachers with a push in approach. Daily Intervention times are written into the master schedule and will continue as the new schedule/safety measures allow. ENL and Special Education teacher/Aides will push in to provide supports for identified and unidentified needs. Pull out to a common space with 1-2 or small group from same class will be limited with cleaning procedures in place between transitions. Social Worker will provide supervision and instructional supports by teaching SEL lessons and working with individuals who need support.
Library Book Distribution	The media specialist will establish a system for providing instruction during scheduled library times, as well as library materials. The library will not be open for browsing and circulation of materials. If library books can be provided for circulation, something like a "book mobile" will be established with books delivered to rooms and returned through a similar method. The use of library materials will follow the safety protocols established for safe handling and circulation.
Clubs & Extracurricular	No clubs or extracurricular events will take place until further notice



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Visitors	Follow Corporation guidelines: no visitors will be allowed in buildings. Visitors may wait in the front vestibule and communicate via the phone available to them. Meetings with administration and teachers can be arranged virtually/by phone/or email.
Guest Teachers	Guest teachers will call the office via personal phone or guest phone in the vestibule, and check in at the office upon arrival. Guest teachers will be escorted to their assigned rooms. Guest teachers will be trained and updated on current policies and safety protocols for the school.
Lunch Coverage in Classrooms	Available teachers, staff, custodians, administration, and office staff will supervise students during lunch in classrooms or designated areas, providing coverage for classroom teachers to also eat.
Handwashing Schedule	Classroom teachers and administration will create procedures that will include regular hand sanitizer use as well as regular restroom/hand washing times for students. Administration will work with teachers to schedule this to ensure social distancing in the hallways and inside the restrooms. Rogers is working on obtaining temporary hand washing stations that will be present on the playground for students to wash their hands before/after/as needed during recess (TBD). All students will wash their hands when entering the building, throughout the day, before and after recess, before and after lunch, and before leaving for dismissal.
Other Information	Rogers will hold a virtual version of the “Kindergarten Parent Only Meeting” and “Meet and Greet” both usually occurring the Monday and Tuesday before the start of school. Open House, usually occurring around the end of August, will also be a virtual version this year. (More information on these will come out later to families.) Rogers is working to establish outdoor spaces with shade for instructional and other outdoor activities and learning.
Self Screening	<p>Every family must complete a daily self screening of each child.</p> <ul style="list-style-type: none">● Fever (100.4 degrees Fahrenheit)● Chills● Cough● Shortness of breath or difficulty breathing● Fatigue● Muscle or body aches● Headache● New loss of taste or smell● Sore throat● Congestion or runny nose● Nausea or vomiting● Diarrhea <p>Parents should inform the school principal if a student is experiencing symptoms related to COVID-19 and the student should not report to school. Then contact your medical provider to rule out COVID-19.</p>



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Facial Coverings	<p>Facial Coverings are required for students and staff throughout the school day. Facial Coverings may only be removed under the following conditions:</p> <ol style="list-style-type: none">1. During breakfast/lunch, if students are social distanced of six (6) feet or more2. During outdoor recess, if socially distanced of six (6) feet or more3. During a maximum of 3-5 minute break, if socially distanced of six (6) or more feet, with all desks facing the same direction.