



Marlin Elementary School

School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Entrance	Separate entrances will be used for car riders and bus riders. Car riders will continue to be dropped off in front drive using the front entrance. Employee on duty will ensure students are social distanced as they enter the building (other staff members will monitor this in the hallway). Spots will be designated on front area for students to wait in while waiting their turn to enter building. One bus will be unloaded into the building at a time. Principal will monitor the release of one bus at a time. Buses generally arrive at Marlin at different times, which will minimize waiting time for students. Dismissal will mirror these arrival procedures. All entrances utilized will have sanitizing mats for students to wipe their shoes when they enter the building.
Main Office	All staff and students entering the main office must be wearing a facial covering. Proper social distancing will be enforced in the main office. No visitors will be allowed into the main office or Marlin to help decrease the spread of COVID.
Restrooms	Kindergarten and first grade classrooms will use bathrooms in their classrooms. Restroom breaks will be assigned by classroom to other classrooms. One class at a time will be allowed at the restroom. Students will stand on identified spots that are 6 feet apart while waiting to use the restroom. Restrooms will be continually cleaned by our custodial staff.
Hallways	Hallways will have procedures and health guidelines posted in kid friendly language. The only time students should be in the hallway will be during arrival, recess, restroom breaks, picking up lunch and dismissal. Restroom breaks are assigned to decrease the amount of students in the hallway. No student groups will be working in the hallway. Dismissal will be staggered with limited number of students being released at a time.
Classrooms	Marlin will be using available certified teachers to create additional classrooms. Class sizes have been reduced to meet social-distancing guidelines (the maximum number of students in class range between 16 and 19 students). Supplies will not be shared between students and outdoor spaces will be utilized for instruction when possible.
Cafeteria	Restricted to two classes eatings at a time, which will be around 32 students. The cafeteria has a social distancing capacity of 67 students. Some classrooms will be required to eat in their classrooms or the library.
Gym	Physical Education will go outside whenever possible, which will be most of the year. The gym will also be used for lunch during middle of the day.
Water Fountains	Water fountains will be turned off. Students may bring water bottles from home. Marlin has one no-touch refillable water station on one of our water fountains, Marlin will add another refillable water station. Students can also fill their water bottles in the classroom using the sink. If a student needs a water bottle, please contact the office.
Library	The library will be used as a place for students to eat lunch, and as a classroom if required (will be based on enrollment numbers). Media specialist will bring books to classrooms for library time (students will check out books online).
Arrival	Separate entrances will be used for car riders and bus riders and staggered times will be implemented. Car riders will continue to be dropped off in front drive using the front entrance. Employee on duty will ensure students are social distanced as they enter the building (other staff members will monitor this in the hallway). Spots will be designated on front area for students to wait in while waiting their turn to enter building. One bus will be unloaded into the building at a time. Principal will monitor the release of one bus at a time. Buses generally arrive at Marlin at different times, which will minimize waiting time for students.



Marlin Elementary School School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Dismissal	Separate exits will be used for car riders and bus riders. Car riders will continue to be picked up in the front drive. Employees on duty will ensure students are socially distanced while waiting to be released to their car. One bus at a time will be released to the bus loading area once all car walkers are out of the building. Principal will monitor the release of one bus at a time. Students will continue to be released to their bus from their classroom.
Breakfast	Students will grab breakfast when they enter building and then proceed to classroom. Socially distancing will be enforced while they wait in line.
Lunch	Two classrooms will eat in the cafeteria at a time, other classes will eat in their classrooms and the library. This will allow students to spread out during lunch.
Snack	Snack will be provided in class. Snacks must be provided by the parent. Whole class snacks must be prepackaged purchased single packets.
Recess	New schedule created where only two classroom will be outside at recess at a time. The two classrooms will be given designated areas of the playground to play in to keep them separated. Students will be at recess with their grade levels, and each class will have a designated area to play during recess. We have a large playground space, and each classroom will play with their individual class in designated areas. Classes will enter and leave the playground at staggered times and different doors. Classes will go out for recess after hand washing and ensuring appropriate social distancing. The playground will be sectioned off into zones and these zones will be rotated through the week. All students must maintain social distance during recess and stay in their zones. Sports equipment will not be used on the playground. Permanent playground equipment will be used as long as students have washed hands at the portable sinks and students maintain social distancing. Students will wash hands again upon entering the classroom after recess.
Specials	Library and art will occur in homeroom classrooms. PE will be outside whenever possible, which will be most of the year. Music will go outside when possible, and will stay in dedicated classroom if weather does not permit going outside. All specials will incorporate additional safety procedures.
Intervention	When necessary intervention plans will be made by your child's assigned teacher. Intervention will be provided in small groups in the classroom setting. Priority will be given to close any gaps developed during spring of 2020.
Library Book Distribution	Students will check out virtually using iPads. Media specialist will then distribute books selected by students once they have been untouched by other students for at least 24 hours.
Band/Beginning Band	This program will be held virtually first semester.
Strings/Orchestra	These programs will be held virtually first semester.
Choir	This program will be held virtually.



Marlin Elementary School School Opening Plan- Fall 2020

Area/Event	What Will It Look Like?
Clubs & Extracurricular Events	Clubs will be held virtually at this time.
Visitors	Following corporation procedures, no visitors will be allowed in buildings. They may wait in the front vestibule and communicate via the phone available there. Meetings with administration and teachers can be arranged virtually.
Guest Teachers	Marlin will rely on core group of guest teachers. Guest teachers will be greeted by the front desk receptionists. Guest teachers will then be allowed into the office, sign in, provided a facial covering if necessary, and will be reminded of all health and safety protocols.
Lunch Coverage in Classrooms	Teachers, student teachers, staff members, and principal will cover lunch duty.
Handwashing Schedule	Students will wash hands upon entering a room, after all transitions, and periodically throughout the day. Handwashing best practice will be regularly reviewed with students. Posters will be put up by all sinks reminding students how to wash hands and the importance of it.
Self Screening	<p>Every family must complete a daily self screening of each child.</p> <ul style="list-style-type: none">● Fever (100.4 degrees Fahrenheit)● Chills● Cough● Shortness of breath or difficulty breathing● Fatigue● Muscle or body aches● Headache● New loss of taste or smell● Sore throat● Congestion or runny nose● Nausea or vomiting● Diarrhea <p>Parents should inform the school principal if a student is experiencing symptoms related to COVID-19 and the student should not report to school. Then contact your medical provider to rule out COVID-19.</p>
Facial Coverings	<p>Facial Coverings are required for students and staff throughout the school day. Facial Coverings may only be removed under the following conditions:</p> <ol style="list-style-type: none">1. During breakfast/lunch, if students are social distanced of six (6) feet or more2. During outdoor recess, if socially distanced of six (6) feet or more3. During a maximum of 3-5 minute break, if socially distanced of six (6) or more feet, with all desks facing the same direction.