



# Grandview Elementary School

## School Opening Plan- Fall 2020

<b>Area/Event</b>	<b>What Will It Look Like?</b>
Entrance	Arrival drop off will begin at 8:30 a.m. with 6 foot social distancing circles on the sidewalk. Parents would drive up and let their student(s) out at the mark, the student would stay on the mark until instructed to go into the building. Front entrance staff would release students every 20 seconds to allow for social distancing in the hallways and upon entering the building. Staff would be in the hallways to monitor social distancing until students get to the classrooms. There will be 3 entrances. Entrance #1 for car riders, entrance #7 for bus riders, and entrance #5 for our medically fragile students. We would have an additional entrance for extended day, entrance #11. All entrances utilized will have sanitizing mats for students to wipe their shoes when they enter the building.
Main Office	Office personnel will follow the same protocol as the rest of the students and staff. They will practice appropriate social distancing and wear facial coverings. The number of students and staff passing through the office will be minimized so they are there only for essential purposes. While visitors will not be permitted to enter the building per MCCSC protocol, school administrators and other office personnel may be reached by telephone or email. Arrangements can be made to have meetings by telephone with multiple staff members or even via the computer if video communication is necessary. Families will use the intercom system in the front entryway to communicate with the office. Students that are in the health office will be escorted to families in the entryway to be signed out. Any materials that are dropped off for students will be collected and delivered to the classroom by office staff. Office staff will wear gloves throughout the collection and delivery process.
Restrooms	Only one classroom will use a restroom at any time. Each classroom will have multiple, scheduled times to use the restroom to ensure classes do not mix. Students will stand on identified spots that are 6 feet apart while waiting to use the restroom. Some sinks and toilets will be inaccessible to maintain social distancing. Restrooms will be regularly cleaned by our custodial staff.
Hallways	Hallways and stairways will be marked throughout the building so students and staff can clearly see where to stand in order to keep 6 feet of social distance between them. Hallway traffic will be directed in one direction and both sides of the hallway will be used to shorten the length of the line of students.
Classrooms	Classrooms will be set up to maintain physical distancing and to promote the safest environment possible. Each student will have their own desk and their own set of materials. All desks will be facing in the same direction. Students will wear facial coverings and will maintain at least 6 ft. from other students and staff. Classroom/grade level configurations, classroom space assignments, and teachers assignments will be made to 1) maintain physical distancing and safety 2) ensure students have a reasonably sized peer group in their classroom, and 3) create the best possible learning environment. Spaces like the library, "stage," and cafeteria could be used as classroom space to ensure there is enough space for larger classes to spread out. Special attention will be given to ensure each of these classrooms will be fully equipped and as welcoming as any typical classroom. Outdoor spaces will also be used for learning when possible.
Cafeteria	In order to avoid having multiple grade levels of students share the same space by eating in the cafeteria, students will eat in their classrooms. It is possible that a portion of the cafeteria could be used to create a larger space for a classroom that does not have enough space to physically distance in their traditional classroom. Other students will not be passing through the space if it is designated as a classroom area.
Water Fountains	Water fountains have been turned off. Students may bring water bottles from home. Water bottles may be filled by using the sinks in the classrooms. Teachers will make these arrangements with their students. Students will not be permitted to share water bottles.
Library	Since it is one of our larger spaces, our library will likely be utilized as a classroom, in order provide enough room for physical distancing of larger classes. Additionally, in order to minimize students from different grade levels interacting in the same space over the course of the day, students will not go to the library. The librarian/media specialist will go to individual classes so students can still have library time each week. Students will be able to choose and check out books via our online system. Books will be delivered to them in their classrooms. After return, books will not be put back into circulation for at least 24 hours.



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Arrival	<p><b>Parent Drop Off:</b> Arrival will begin at 8:30 a.m. We will have 6 ft distanced spots on the sidewalk outside our front entrance. We will unload 6 cars at a time and monitor timing so students are socially distanced as they walk in. There will be staff in the hallways who will monitor students as they walk to class so they stay socially distanced in the hallways. Students will wash hands immediately upon entering the classrooms. If there is a delay in students getting to the sinks, they will be given hand sanitizer upon entering and then wash their hands when released to by the teachers.</p> <p><b>Bus Arrival:</b> Bus riders will arrive at times that are yet to be determined by the school district. Buses will run multiple routes with a smaller number of students on the buses. Their arrival times will be staggered in order to allow more room for students to socially distance as they enter the building. Families will be contacted by the transportation department once morning pick-up times are determined for their children. Staff members will be assigned areas to supervise students in order to make sure they remain socially distanced.</p>
Dismissal	<p><b>Parent Pick Up:</b> Teachers will release pick up students starting at 3:30 p.m. to designated 6 ft distanced spots in the hallways surrounding the front entrance. These areas will be monitored by staff. Parents will drive up to the front entrance, remain in their car and staff outside will radio student names so they can come out for dismissal.</p> <p><b>Bus Dismissal:</b>Bus dismissal times will also be staggered. Students will remain in their classrooms while waiting until their bus number is called. Staff members will supervise students in order to make sure they remain socially distanced as they walk to the bus. Due to carrying fewer students than they can typically carry, the buses will run multiple routes. Exact times for bus routes are still being determined. Families will be contacted by the transportation department once afternoon drop-off times are determined for their children.</p>
Breakfast	Breakfast will be delivered to classrooms each morning. All classrooms with nut/tree nut allergies will be designated as nut free classrooms as has been the practice at Grandview Elementary school prior to COVID 19.
Lunch	Lunch will be delivered to classrooms each day. Students will be given choices to eat and will order their lunch the previous day. All classrooms with nut/tree nut allergies will be designated as nut free classrooms as has been the practice at Grandview Elementary school prior to COVID 19. Teachers will be on duty during lunch. Students will wash their hands prior to eating lunch and after lunch.
Snack	Snack will be provided in class. Snacks must be provided by the parent and will need to follow the allergen guidelines for the specific class. Whole class snacks must be prepackaged purchased single packets.
Recess	Students will have recess with their grade level peers, but will remain with students from their classrooms during recess. All students will wash their hands right before recess. Each classroom will have a designated area to play in each day. They will then rotate to different sections of the playground on different days of the week. At this time, equipment such as balls, hula hoops and other items will not be permitted. One classroom group at a time will be permitted to use the permanent playground equipment such as the slides and play structures. Students will need to remain socially distanced, so only 3 of the 6 swings may be used. After each recess, students will wash their hands. Staff members will clean the equipment after each recess before any new groups of students touch the equipment. If recess is held indoors due to weather, a variety of activities will be available to students within their classrooms, but sharing of objects will be prohibited.
Specials	Special area classes such as music and art will take place in the homeroom classrooms in order to avoid having students from different classes in and out of art and music rooms. These classes -- as well as P.E. -- may also be held outside whenever possible. When P.E. class needs to take place in the gym, it will be with appropriate social distancing for engaging in physical activities. School supplies and equipment in special area classes will not be shared between students.
Gym	We will use our gym for Physical Education classes when the weather does not permit the students to be outside. There is plenty of room for students to remain socially distanced and for the them to be spread farther than 6 feet apart when they are engaged in physical activity.



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Intervention	Interventions such as Title One and similar services will be provided without blending students from multiple classrooms. Title One teachers will work in homeroom classrooms as opposed to pulling groups of students out of those rooms. Special Education services will be provided in a manner that meets the needs of each child's IEP. Students from multiple homeroom classrooms will not be blended together if at all possible. In very rare circumstances based on the needs of the children, they may be in a room with students from different classes with extra safety precautions being taken. In these situations, communication will take place between the child's teacher of record (and/or teacher of service) and the child's parents/guardians to make sure parents are comfortable with the arrangements that are being made to meet the child's needs.
Library Book Distribution	Library books will be brought to the classes in a similar fashion as a book mobile. The students will order books through our online checkout system and then the book will be delivered to them. Cleaning protocols upon return will be discussed with the students in their classrooms.
Beginning Band	This program will be offered virtually first semester.
Strings/Orchestra	This program will be held virtually first semester.
Choir	Choir will not be offered as an afterschool event this year.
Clubs & Extracurricular Events	In the event that Robotics Club is offered, It will take place virtually.
Visitors	Following corporation procedures, no visitors will be allowed in buildings. They may wait in the front vestibule and communicate via the phone available there. Meetings with administration and teachers can be arranged to take place virtually.
Guest Teachers	Guest teachers will follow the same protocol as full-time teachers in order to promote the safety of students, themselves and other adults.
Lunch Coverage in Classrooms	Coverage for lunches will be provided by classroom teachers.
Handwashing Schedule	Students are currently scheduled to wash their hands when they arrive at school. They will also wash their hands after breakfast, as well as before and after lunch. Hand-washing will also be required before and after recess. Additional hand-washing breaks may be scheduled as needed by individual teachers. Classrooms have sinks in them, so it is very convenient for students and staff members to wash their hands as needed throughout each day.
Other Information	We know how important it is for our parents and students to be comfortable sending their kids to school that first day, especially in kindergarten. In the past we have had a meet and greet where kids would see whose class they are in. At Grandview we would like to do a meet and greet packet that we would send home prior to school starting. This packet would include the following: their classroom assignment, a picture of the classroom set up socially distanced, a get to know you letter from the homeroom teacher, a letter from the principal explaining our re-entry guidelines and procedures for arrival and dismissal, and a brochure of all of our staff members. For Kindergarten... we are discussing the idea of having scheduled times a few days before school begins where the students and their parents can come meet their teacher outdoors in a socially distance area for each kindergarten teacher. Open House this year will be held as a virtual event.



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Self Screening	<p><b>Every family must complete a daily self screening of each child.</b></p> <ul style="list-style-type: none"><li>• Fever (100.4 degrees Fahrenheit)</li><li>• Chills</li><li>• Cough</li><li>• Shortness of breath or difficulty breathing</li><li>• Fatigue</li><li>• Muscle or body aches</li><li>• Headache</li><li>• New loss of taste or smell</li><li>• Sore throat</li><li>• Congestion or runny nose</li><li>• Nausea or vomiting</li><li>• Diarrhea</li></ul> <p>Parents should inform the school principal if a student is experiencing symptoms related to COVID-19 and the student should not report to school. Then contact your medical provider to rule out COVID-19.</p>
Facial Coverings	<p><b>Facial Coverings are required for students and staff throughout the school day. Facial Coverings may only be removed under the following conditions:</b></p> <ol style="list-style-type: none"><li>1. During breakfast/lunch, if students are social distanced of six (6) feet or more</li><li>2. During outdoor recess, if socially distanced of six (6) feet or more</li><li>3. During a maximum of 3-5 minute break, if socially distanced of six (6) or more feet, with all desks facing the same direction.</li></ol>