

Group Meetings

BENEFITS OPEN ENROLLMENT SCHEDULE

NOVEMBER 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8	9	10	11 New Tech(Cook/Cust) 1:30p New Tech (All-Staff) 2:30p Childs (Cooks/Cust) 2p Childs (All-staff) 3:30p	12 Binford(Cooks/Cust) 2p Binford (All-Staff) 3:45p Templeton (Cooks/Cust) 2p Templeton (All-Staff) 3:35p Highland Park(Cook/Cust) 2p Highland Park All-Staff 3:30	13 Transportation 9:15a Transportation 1p Admin (IS Conf. Room) 10a Admin (IS Conf. Room) 1p Arlington(Cooks/Cust) 2p ERC Building 1:30p Service Building 2:30p	14
15	16 North/HHCC (Cooks/Cust) 2p South(Cooks/Cust) 2p Batchelor (Cooks/Cust) 2p Rogers (All-Staff) 3:30p Online Open Enrollment Begins	17 Arlington(All-Staff) 8a University(Cooks/Cust) 2p University(All-Staff) 3:30p North/HHCC(All-Staff) 2:45p in Auditorium South(All-Staff) 2:45p in Auditorium Batchelor(All-Staff) 3p	18 Summit(All-Staff) 8a Unionville (All-Staff) 8a Broadview(Cooks/Cust) 1:30p Broadview(All-Staff) 2:45p Rogers(Cooks/Cust) 2p SAC Supervisors 6:30p (Admin Bldg)	19 Marlin(All-Staff) 8a Marlin(Cooks/Cust) 2p Grandview (All-Staff)7:45a Grandview(Cooks/Cust) 2p Jackson Creek (Cooks/Cust) 2p Jackson Creek (All-Staff) 3p Fairview (Cooks/Cust) 2p Fairview (All-Staff) 3:45p	20 Abel Bldg (IS Conf Room) 1p Summitt(Cooks/Cust) 2p Unionville(Cooks/Cust) 2p Hoosier Hills Daycare 2p	21

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
22	23	24	25	26	27	28
	Aurora(All-Staff) 8a Aurora(Cooks/Cust) 2p Clear Crk (Cooks/Cust) 2p Clear Creek (All-Staff) 3:45p	Lakeview (All-Staff) 8a Lakeview (Cooks/Cust) 2p Tri-North (Cooks/Cust) 1:30p Tri-North(All-Staff) 2:45p		Thanksgiving Break	Thanksgiving Break	

One-on-One Meetings

Times available for employees who want more one-on-one help through the new Online Self-Service Enrollment Process. Enrollers and computers will be available to assist employees with the online process.

Tuesday, Nov. 17th	9 am – 2 pm	Abel Bldg (IS Conf. Room)
Tuesday, Nov. 17th	4 pm – 6:30 pm	South High School Computer Lab Room A129*
Tuesday, Nov. 17th	4 pm – 6:30 pm	North High School Library Lab**
Thursday, Nov. 19th	9 am – 6:30 pm	Abel Bldg (IS Conf. Room)
Monday, Nov. 23rd	2:30 pm – 6:30 pm	South High School Computer Lab Room A129*
Tuesday, Nov. 24th	2:30 pm – 6:30 pm	North High School Library Lab**
Monday, Nov. 30th	9 am – 6:30 pm	Abel Bldg (IS Conf. Room)
Tuesday, Dec. 1st	9 am – 6:30 pm	Abel Bldg (IS Conf. Room)
Wednesday, Dec. 2nd	2:30 pm – 6:30 pm	North High School Computer Lab – Room 216**
Thursday, Dec. 3rd	9 am – 6:30 pm	Abel Bldg (IS Conf. Room)

- * South Computer Lab Room A129 – Come in main doors and located on first floor near the cafeteria
- **North Library Lab – Enter through main entrance and stay left at the “Y”. Library is across from the cafeteria and the computer lab is inside the library on the far left. Room 216 is located in the Corridor across from the Library – 1st door on the left.