



## Ms. McCord's Classroom



### Rules & Procedures

The classroom rules and procedures that are outlined below explain how I expect you to conduct yourself in class this school year. By following these rules and procedures, you will help make our classroom an efficient, productive, and positive learning environment for everyone. The goal is to make our classroom a space in which you all have the greatest possible opportunity to learn and grow.

#### **Classroom Rules:**

1. Always do your best.
2. Create original products.
3. Treat everyone with respect.
4. Seek and give help when needed.
5. Listen actively.

#### **Classroom Procedures:**

1. Bring all necessary materials to class including: textbooks, pencil/pen, paper, social studies notebook, social studies folder, colored pencils, and homework.
2. Be in your seat and ready to begin class when the bell rings.

3. Raise your hand to speak or leave your seat, unless the teacher gives other instructions.
4. Freeze, face the teacher, remain silent, and pay attention to the teacher when she raises her hand and says "Attention please" or "Bulldogs."
5. Turn in homework and in-class work when and where indicated by the teacher.
6. Head all of your homework in the upper right-hand corner of your paper. Your heading should include your first and last name, the date written out in full, and the class name.
7. Use computers for class related work only.
8. Throw away all trash before or after class.
9. When absent, ask your classmates about assignments and check the assignment board before consulting the teacher. The teacher will be happy to help you if your classmates cannot answer your questions.
10. When the dismissal bell rings, remain seated until the teacher dismisses you.
11. Before leaving class, clean up your work area.
12. During fire, tornado, or other emergency drills, follow your teacher's instructions and the procedures posted in the front of the classroom.

## **Ms. McCord's Behavior Plan**

Classroom rules and procedures are intended to make the classroom an efficient, safe, and positive environment in which all students can excel. Compliance with the rules and procedures will result in the rewards listed below. Failure to act according to the rules and procedures will result in the consequences listed below.

**Rewards for following the classroom rules and procedures:**

1. Optimal learning environment.
2. Verbal praise.
3. Rewards.

**Consequences for not complying with the classroom rules and procedures:**

1. You will receive a warning.
2. You may be relocated to another section of the classroom.
3. You will attend lunch detention, have a conference with the teacher, and complete an action plan.
4. You will again stay for lunch detention, review your action plan, and the teacher will call your parents.
5. You will receive a referral and the teacher will call your parents.
6. Severe disruption: You will immediately be sent to in-school detention, receive a referral, and your parents will be called.

**Tardies:**

1. Sign and date tardy book.

2. Sign and date tardy book and have a conference with the teacher.
3. Sign and date tardy book, complete action plan, and a note will be sent home to your parents.
4. Sign and date tardy book, complete action plan, your parents will be called, and you receive a referral for Saturday school.
5. Sign and date tardy book, receive a referral, your parents will be called, and you will be referred for a one day in-school suspension.

**\*If you feel that you cannot follow the rules and procedures that I have outlined for you, you must tell me now. We will need to discuss this with your parents and the school's administration.**