

## **Key Points For Web Page Construction**

- 1. Insert and Format Text (Headings; subheadings; main text)**
- 2. Insert and arrange graphics**
- 3. Insert Links to other pages**
- 4. Change or create backgrounds**
- 5. Insert hyperlinks within the page**
- 6. Create / Insert Tables**
- 7. Publish the page using FTP (or FTP process within application)**