

ELECTRONIC PORTFOLIO PROJECT
“Good Teaching Through Technology” Grant
Integrating Technology Curriculum
2001-02

Goal

To take the existing writing portfolio and create a digital (electronic) portfolio on a compact disc (CD) for each student.

Objective

The objective of creating a digital portfolio is to improve proficiency in writing across the curriculum. The electronic portfolio will also enhance the unified writing program in all Jackson Creek Middle School content areas.

Rationale

By contributing to the digital portfolio every grading period, students will understand the importance of writing in all content areas. The digital portfolio will also be in accordance with the JCMS School Improvement Plan, the MCCSC Technology Curriculum, the JCMS and MCCSC Technology Plans, and the MCCSC Professional Growth Plan Program.

Student Requirements

- Each student will create a folder entitled, “Portfolio Folder,” in his/her student locker. Within the “Portfolio Folder”, each student will create and label a folder for each class they will have during the school year. The students will also create a folder labeled, “Best Portfolio,” in their lockers. (This will all be done in the Language Arts classes.)
- The student will place all writing assignments from each class in the appropriate file folder for later selection.
- Every grading period the student will select three writing projects and place them in the file folder labeled “Best Portfolio.” The student will receive a rubric and grade every six weeks for accomplishing this task. (This will be done in the Language Arts classes)
- At the end of the 2001-02 school year, the student will receive a CD. During the team classes, the student will be asked to transfer all documents located in the “Best Portfolio” folder and burn them onto their digital portfolio CD.
- By the end of the school year, a representative piece of writing will be required from each content area in the “Best Portfolio” folder.

Teacher Requirements

- Every classroom teacher will use existing technology to help students create writing projects to be included in their digital portfolios.
- A writing sample from every class and every student will be required each grading period in every subject.
- Handwritten assignments may be placed in the electronic portfolio. It is the teacher's responsibility to make sure that the student has either scanned or has had a digital camera image taken of the writing product. The student will place the digital product in the appropriate locker folder.
- Every team or department will have access to a digital camera and a scanner.
- Each teacher will be accountable at the end of every grading period for providing, at minimum, one writing assignment that would provide for each student a writing product to place in his/her locker labeled "Portfolio Folder."

Optionals

Students may include non-writing (i.e. art) in the electronic portfolio. This is an addition to, not a replacement for, a written assignment.

Resources

- All computers
- All writing materials in the classroom and library
- Scanners
- Printers
- CD burners
- Smart boards
- Digital cameras
- Video cameras
- Established school web page

Time Allocated

Implementation of this part of the "Electronic Portfolio Project" will continue all through the 2001-02 school year.

Team Members

Bob Courtney - Blue Team Social Studies (MCCSC Technology Facilitator & JCMS Technology Coordinator)

Debra Jacobs - Principal

Joel Keefer - Silver Team Language Arts

Dan Kennedy - Mathematics

Sara McQueen - Art

Kristin Poage - Green Team Language Arts

Jennifer Zock - Jaguar Team Language Arts