

**Meeting Minutes**  
**Rogers-Binford PTO**  
**Thursday, Aug. 16, 2007**  
**Rogers Library 6:30-7:30 PM**

**Present:** Stephanie Oyler, Julie Curry, Ty Mungle, Mark Conrad, Shelley Donahue, Beth Theile, Julie Hunt, Tammy Berger, Andrea Need, Donna Nagy, Jennifer McBride, Christy Teter, Heather Narducci, Elaine Kennedy, Jennifer Anderson, Lynne Chang, Michele Newquist, Maria Schmidt, Laurie Hoffman, Claire Tafoya, Ann Moore, Linda Mongold, David Grindle, Alice Schermerhorn, Angie Cantrell, Ken Buzzard, Lisa Beams, Jennifer Hoard, Diane Sirota, Kari Costello, Tammie Poplewko

The meeting was called to order by Stephanie Oyler at 6:32 pm.

**Presidents Welcome:** Stephanie Oyler and Julie Curry welcomed everybody to the first PTO meeting of the 2007-2008 school year.

**Introductions 2007-2008 Rogers-Binford PTO Board:**

President, Rogers – Stephanie Oyler; President, Binford – Julie Curry; Vice President, Rogers – Lee Bowlen; Vice President, Binford – Bobbie Saccone; Treasurer – Beth Theile; Secretary – Tammie Poplewko; Sally Foster Gift Wrap Sale – Anne More (lead), Michelle Sims (Lead), Kelly King, Laura Nicholson, Kari Costello; Carnival – Lori Brinegar; Raffle - OPEN; Directory – Shelley Donohue; School Picnic – Julie Curry, Stephanie Oyler; News and Notes (website)/Grant Writer – Lee Bowlen; Newsletter – Maria Schmidt; Webmaster – Elaine Kennedy; Student Assistance, Rogers – Sarah Ramusack; Student Assistance, Binford – Jennifer McBride.

**Treasurer's Report:** Beth Theile turned the floor over to Julie Hunt to report the 2007-2008 Budget. Julie thoroughly explained each item on the budget. Total PTO funds available are \$17,841.77 budgeted as follows: Business Expenses \$500; PTO Discretionary Fund \$4,026.77; Outreach (school community events such as the family picnic, teacher appreciation and student assistance) \$1,665; Teachers Classroom Fund (teachers may apply for classroom grants to be awarded throughout the year after committee approval) \$8,300; Educational Opportunity Fund \$3,500. Fundraising ECA Account funds (projected, based on previous year total) \$16,834.78.

Discussion -

-Stephanie Oyler asked: Are there any questions?

-Ken Buzzard, member, asked: how PTO works.

-Stephanie Oyler responded - All parents are members of PTO... At one time, parents paid a fee. Have done away with that. All meetings are open to all of the parents. Board members are chosen the previous year. Everyone is part of the discussion and everyone votes.

-Ken Buzzard asked: Why is there so much money sitting in checking rather than in the money market or savings?

-Julie Hunt, past treasurer – usually we move it around but have not yet.

-Stephanie – Julie is the only person on the account however next week we will have current board on account

-Another member asked: – teacher’s classroom fund – how does it work?

-Julie - Teachers will have an opportunity to apply for the “grant”. There will be a form to fill out and explain how the requested money will be used and a committee will decide.

-Mr. Mungle – he and Mr. Conrad will work together with PTO to decide because at times he can use other funds for a portion of the request.

-Stephanie – teachers can’t use money for parties, for example a classroom wished to purchase thesauruses for the classroom which would benefit student’s years to come.

-Ken – There are two income line items that principals get discretionary use; how does that work?

-Mr. Mungle – It has been used for things like computer enhancement, student assistance. This year I have built an incentive program so that all students will receive a t-shirt as an incentive and to build school spirit. It is budgeted for \$4,000.

-Ken - It can be a huge range?

-Mr. Mungle - Yes, but it goes back to the kids. The PTO helps too, for example the grant to provide thesauruses for a classroom

-Stephanie – Additional Questions?

None

Diana Sirota – Motion to approve the budget for 2007 – 2008.

Keri Costello – 2<sup>nd</sup> the motion

Motion passed

Stephanie – the minutes will be posted on the PTO website as well as the PTO calendar. The meetings will alternate between the two libraries. The next one is at the Binford Library on Sept. 13<sup>th</sup>.

Ken – what is the PTO website address?

Stephanie - [www.mccsc.edu/~binrogpt](http://www.mccsc.edu/~binrogpt)

### **Principals Report:**

**Rogers** – Mr. Conrad reported a good start to the school year. A couple of new things, we added a first grade last minute. Jennifer walker, the new teacher, did a great job preparing for student arrival. I am still learning the ropes about how PTO works as I arrived the middle of last year.

**Binford** - Mr. Mungle also reported a good start to the year. He apologizes that a few students were not in computer. Luckily, the parents understood. We are off to a great start. Class sizes are about the same as last year, 6<sup>th</sup> grade = 31; 5<sup>th</sup> grade = 30; 4<sup>th</sup> grade = 27; 3<sup>rd</sup> grade = 25. The buses were more on schedule today. We had one bus overheated yesterday; it did not depart until 4 PM. Mrs. Tambourino and I want to make the website a bit more interactive for the parents. We want to add the entire list of teacher e-mail addresses. Also, both schools have a list serve. Go to the MCCSC website to apply to be on the list serve. Then anything sent to me or Mr. Conrad, that is informational, will be sent out. We try to help with boys and girls club etc... if you have anything that PTO would benefit from please let me know. We have a PTO calendar printed out, but I will also send it out digitally. Please e-mail me any questions; my e-mail address is on the website.

Stephanie – It is a great idea to get on the list serves. The info is also on the back of PTO newsletter. Also get on family access to get all the information available. To set that up you will need to go to your school secretary and show id. For example, on the website you can see exactly what your student's purchase for lunch.

#### **Teacher's Report:**

**Mrs. Mongold (Rogers)** – glad to be back on the board. I have not been on the board since my boys were here and they are 23 and 24 now. Thank you for the snacks and the support for the teachers. We appreciate everything the PTO does for us.

**Lisa Beams (Binford) and Jennifer Hoard (Rogers)** - Thank you to the PTO. We are lucky to have such supportive parents and great PTO.

Stephanie – Lana Cummings also represents Binford but could not be here tonight.

#### **Committee Reports:**

Julie Curry announced each committee chair for committee reports.

**Welcome Coffee-** Elaine Kennedy reported that it was successful with a pretty good showing.

Julie added – there were bagels and lots of coffee. We have it at Rogers mostly for new parents to meet people the first day of school from 9-10 AM.

**Directory** - Shelly Donahue reported that family directory forms are due Sept. 5<sup>th</sup>.

-Mr. Mungle added that PTO has a small room to use at Binford. We can keep one computer in there if that would be helpful. Stephanie wants to paint, but other than that it is there.

-Ken - What is the directory form?

-Shelly – your child should have brought home a golden colored form with an envelope attached. You can fill in whatever information you would like to have added to the directory. Each family can purchase a directory for \$5.00.

-Stephanie – it is important to get your information in the directory, it is really helpful around carnival time.

**Bulletin Boards** – per Julie Curry - Jolene Minton added to the Board list – Shelly Donahue, Rogers - boards are updated monthly, usually PTO newsletter is up there and items like the sally foster wrapping paper choices etc.

Rogers is to the right of the office. They are both located in the glass cases at each school. Michelle Hoffman is Binford.

**Newsletter** – Maria Schmidt asked the past newsletter chairperson, Carol Gillard, about the process. Carol Gillard - once the minutes are done from the meeting the newsletter can be done. At every meeting ask if there is anything to be included and ask that it be e-mailed to you. Then put in everything that can fit. Send first draft to the board ask that they respond ASAP with any changes. Maria's e-mail: [marschmi@indiana.edu](mailto:marschmi@indiana.edu)

**Website** – Elaine Kennedy taking it over from Lee Bowlen. In process of taking it over, more updating needs to be done. Please e-mail me if there are corrections or additions.

**Student Assistance** – Jennifer McBride reported all the backpacks got put together and got to where they needed to go. The next thing is Christmas. I did this last year and still have questions about what pays for what, like pictures etc... which account pays for which things. For Binford alone I spent \$400 on backpack supplies. Does anyone have this info?

-Mr. Mungle – that is a fund that sometimes during the year we transfer money into as needed. We can both spend money out of that fund. We can also spend some out of our fund for student assistance.

-Stephanie – Julie Hunt, Beth Theile and Jennifer McBride will discuss student assistance budget after the meeting.

**Family Picnic** – Julie Curry – there will be cupcakes and cookies provided by the PTO between 5 and 6 in the Rogers playground. We will have open house after to make it easier on everybody instead of coming to school 3 and 4 different times at the beginning of the school year. Open house is from 6-7:30 pm at each school.

Discussion -

-Member – is this the open house where teachers explain what is happening in the classroom?

-Mr. Mungle – some do some don't

-Lisa Beams – there are a lot of classrooms where we will prepare the children to share the info with the parents but it varies a lot.

-Mr. Mungle – for example, the 6<sup>th</sup> grade is on a rotation. Parents will spend about 15 minutes in each room. Other grades it varies: info typed out, a power point that runs continuously, some will present. This is the first year it is all at once. Last year it was several nights, some parents had to come 2-3 times. We chose as a board to lengthen the time by 30 minutes and have it all at the same time. If it rains we will move it into the gym at Binford.

-Elaine – what is the fall one in October?

-Mr. Mungle – that is Rogers.

Rogers is scheduled to have an Open House in October.

-Mr. Conrad – the corporation says we have to have an open house but having an additional one in Oct., that is something we can decide on as a group.

-Mrs. Mongold – there will something going on in the gym for the younger kids for the parents so that they can hear what is going on. The parking issue should be addressed on a note to parents.

-Mr. Mungle – we can use the church

-Mrs. Mongold – we should put that out there somewhere.

**Welcome Packet** – Tammy Berger - all copies are almost done. The packet goes out to new families in the Rogers/Binford community. We have information from parks and recreation, the YMCA, Sports Plex, I tried Bloom magazine but they would not give it to us. The visitor's center information was copied to be included. I am waiting on Bloomington Playwrites and a few others. Please e-mail or call me with anything that needs to be added.

**Sally Foster** – Ann Moore – this is long running fundraiser with wrapping paper etc...Sept. 6 children will have a convocation Rogers is at 2 pm; Binford at 2:40 pm. The children will come home with packets that day. It ends on Sept.17, just before I-step testing begins. We get 50% of the proceeds.

Discussion -

-Stephanie – We did a fundraising evaluation last year; Sally Foster is still the easiest and the best monetarily.

-Member – if parents want to donate money can 100% be given to the school?

-Ann – yes and I will put something about this on the info that goes home.

-Beth – when the info is put together can something be added about whether or not to add the tax?

-Ann – yes

**Spirit Wear** – Stephanie Oyler - there will be no spirit sale this year. We will sell all the leftover items like water bottles, bracelets, car decals etc. They will be available at various events, like the picnic.

### **Old Business:**

- Fitness Trail - The PTO's commitment for a fitness trail, made last year is on hold for now. The school corporation needs to decide what is going to be done with the properties around both schools.
- Spring Library Fundraiser - the book drive make \$272 for book purchase. The books have not been ordered yet they wanted time to think about it.

### **New Business:**

- PTO Agenda - if you want to be on the agenda please let us, the Presidents, know by e-mail or phone the Monday prior to the meeting.
- Kroger Card Program – is one way to earn money for our school, Julie Curry is working on that. There is also a "ways to earn money" sheet that went home in the student's folders. There are great easy ways to make money for the schools. The school also gets money for the recycling we bring in. We also do battery recycling, however, we don't get money for that but we save the environment. Also box tops are easy and the school gets 10 cents per top. Julie Curry thanked Kari Costello and her mother-

in-law for organizing last year's box top collection for Binford. The school made over \$300.

- Jan/Feb Outreach Program – in the past there has been a bagel breakfast at both schools it is a chance for Rogers's families to get together. Presidents are looking at a new outreach idea. This will be tabled for now.

Discussion –

Stephanie - We are going to suggest that new PTO Presidents build their own Board so that the transition between each year is easier. When looking at future board members the new presidents will be advised to look at member's attendance as well as how they performed in their current role. We ask that our Board members attempt to attend 50% of the meetings. In March we will ask you if you want to continue in your position. The new presidents will consider attendance of current board members and other parents when filling 08-09 positions.

**Meeting was adjourned 7:38 pm. The next meeting will be held at the Binford Library on Sept. 13, 2007 from 6:30 – 7:30 pm.**

Minutes of this meeting were prepared by Tammie Poplewko